



## MINUTES OF THE WORK SESSION CITY COUNCIL

Council Chambers | 1953 Municipal Way

Alabaster, AL

September 21, 2023

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### CALL TO ORDER

City Council assembled for a Work Session and the meeting was called to order at 6:02 PM with Council President Pro Tem Greg Farrell presiding.

### ROLL CALL

*Sophie Martin, Rick Ellis, Stacy Rakestraw, Greg Farrell, Jamie Cole, Zach Zahariadis, Kerri Pate*

### PRESENT

Council Member - Ward 2 Rick Ellis

Council Member - Ward 4 Greg Farrell

Council Member - Ward 5 Jamie Cole

Council Member - Ward 7 Kerri Pate

### ABSENT

Council Member - Ward 1 Sophie Martin

Council Member - Ward 3 Stacy Rakestraw

Council Member - Ward 6 Zach Zahariadis

### AGENDA ITEMS:

#### 1. Department Head Presentations

Final Department Head presentations.

Human Resources - Tracy Worley

Parks and Recreation - Tim Hamm

Fire Department - Chief Tim Love

#### 2. 4th Quarter Budget Adjustments

Review proposed budget adjustments for the 2023 fiscal year budget. (Resolution 092523-K FY23 Fourth Quarter Budget Adjustments) Added to Monday's agenda.

#### 3. Request to Close 2022-B Bond Proceeds Bank Account at Central State Bank

Review request from the Finance Director to authorize closing of the 2022-B bond proceeds bank account at Central State Bank now that all bond proceeds have been expended. (Resolution 092523-M Authorize Closing of 2022-B Bond Proceeds Account) Added to Monday's agenda.

#### 4. Reappointing City Judge and Setting the Pay

Reappointing Joseph E. Walden as City Judge in accordance with Section 12-14-30 of the Code of Alabama, 1975 as amended, and setting the pay. (Resolution 092523-H Reappointing City Judge and Setting the Pay) Added to Monday's agenda.

#### 5. Contract With Alabama Power for LED Streetlight Project

Authorizing the Mayor to sign a lighting agreement with Alabama Power to convert 24 streetlights to LED. (Resolution 092523-L Authorizing Mayor To Sign Contract With Alabama Power for LED Streetlight Project) Added to Monday's agenda.

#### 6. Retiree Medical Contributions

Discussion to create an administrative policy for Retiree medical insurance premiums paid by city. Will be discussed during the next Work Session.

**7. Discussion of Vendor for City Paid Life Insurance and Voluntary Benefit Coverages**

Discussion of proposal from Byars Wright to provide city paid employee life insurance coverage, voluntary benefit offerings and administer the cafeteria 125 plan. Will be discussed during the next Work Session.

**8. Adding Three Additional Full Time Police Positions**

Authorizing the addition of three (3) additional full-time Police Officer Positions (Grade 18) within the Alabaster Police Department for the 2024 Fiscal Year. (Resolution 092523-B Adding Three Additional Full Time Police Positions) Added to Monday's agenda.

**9. Adding Nine Additional Full Time Fire Positions**

Request to add nine (9) Firefighter / Paramedic positions to the Alabaster Fire Department for the ambulance service within the 2024 Fiscal Year. (Resolution 092523-A Adding Nine Additional Full Time Fire Positions) Added to Monday's agenda.

**10. Creating New Position for Fire Department - Fire Captain Ambulance Management**

Adding one (1) Fire Captain Ambulance Management (Grade 25) for the FY24 budget year. (Resolution 092523-C Creating New Position for Fire Department - Fire Captain Ambulance Management) Added to Monday's agenda.

**11. Adding One Full Time Operator 1 Position in Public Works Department**

Adding one (1) Full Time Operator 1 (Grade 10) position within the Public Works Department. (Resolution 092523-D Adding One Full Time Operator 1 Position in Public Works Department) Added to Monday's agenda.

**12. Adding One Full Time Sewer Inspector Position in Environmental Services Department**

Adding one (1) Full Time Sewer Inspector (Grade 16) position within the Environmental Services Department. (Resolution 092523-E Adding One Full Time Sewer Inspector Position in Environmental Services Department) Added to Monday's agenda.

**13. Adding One Full Time Maintenance Mechanic Supervisor Position in Public Works Department**

Adding one (1) Full Time Maintenance Mechanic Supervisor position (Grade 20) to the Public Works Department. (Resolution 092523-F Adding One Full Time Maintenance Mechanic Supervisor Position in Public Works Department) Added to Monday's agenda.

**14. Adding One Full Time Public Works Superintendent Position in Public Works Department**

Adding a new Full Time Public Works Superintendent position (Grade 25) to the Public Works Department. (Resolution 092523-G Adding One Full Time Public Works Superintendent Position in Public Works Department) Added to Monday's agenda.

**15. Review Bids from 2023 Youth Basketball Uniform Bid**

Review uniform bids received from Varsity Sports and BSN Sports for the 2023 Youth Basketball Program. (Resolution 092523 Awarding Bid for Uniforms - 2023 Youth Basketball Program) Added to Monday's agenda.

**16. ClasTran Funding Request for 2024**

Review ClasTran's Funding Request for the 2024 Fiscal Year. (Resolution 092523-J ClasTran Funding Agreement FY24) Added to Monday's agenda.

**17. Resolution 092523-I Approving Issuance of ABC License - ABS Liquor Store LLC dba ABS Liquor Store**

REVIEW: Approving Issuance of a 011 Lounge Retail Liquor - Class II License for ABS Liquor Store LLC dba ABS Liquor Store located at 442 1st Street SW, Alabaster. Added to Monday's agenda.

**18. \*\*Resolution 100923 Assessing Weed Abatement Cost for 1425 West Navajo Drive**

Setting a public hearing for Monday, October 9, 2023 at 7:00 PM to place a lien on property located at 1425 W. Navajo Drive, Alabaster, AL. Added to Monday's agenda.

**19. Board Appointments**

Appointments to fill unexpired terms for IDB, CDA and PBA. Added BZA to Monday's agenda.

**20. Executive Session Relating to Preliminary Negotiations Involving Matters of Trade or Commerce**

Alabama Code Title § 36-25A-7 (7) To discuss preliminary negotiations involving matters of trade or commerce in which the governmental body is in competition with private individuals or entities or other governmental bodies in Alabama or in other states or foreign nations or to discuss matters or information of the character defined or described in the Alabama Trade Secrets Act. Provided, however, that prior to such discussions a person involved in the recruitment or retention effort or who has personal knowledge that the discussion will involve matter or information of the character defined or described in the Alabama Trade Secrets Act advises the governmental body in writing or by oral declaration entered into the minutes that the discussions would have a detrimental effect upon the competitive position of a party to the negotiations or upon the location, retention, expansion, or upgrading of a public employee or business entity in the area served by the governmental body if disclosed outside of an executive session, or would disclose information protected by the Alabama Trade Secrets Act.

City Attorney Jeff Brumlow confirmed that the reason for Executive Session was authorized under State Law. Council President Pro Tem Greg Farrell stated that the Council would not reconvene following the Executive Session.

Motion made by Council Member - Ward 5 Cole, Seconded by Council Member - Ward 7 Pate. Voting Yea: Council Member - Ward 2 Ellis, Council Member - Ward 4 Farrell, Council Member - Ward 5 Cole, Council Member - Ward 7 Pate. Motion carried. Council entered executive session at 8:15 PM

**ADJOURNMENT**

Motion made by Council Member - Ward 2 Ellis, Seconded by Council Member - Ward 5 Cole. Exited Executive Session and the meeting adjourned at 9:04 PM.

  
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J. Mark Frey, City Clerk

  
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Sophie Martin, Council President